You Need To Know

Kansas City Life Insurance Company

Essential Tips for Accurate Premium Statements

Kansas City Life Group Benefits strives to provide you the exceptional level of service you deserve and we appreciate your assistance to help ensure your premium statements are accurate.

Upon receipt of your monthly premium statements, please take time to:

- Review your statement each month to verify all eligible employees appear on the statement and that terminated employees have been removed.
- Validate that coverage amounts are accurate. This is especially critical for benefits based on salary, recognizing that you need to update information when an employee earns a raise or promotion.
- Always pay as billed. Eligibility changes you submit will be accurately reflected on the next month's billing statement including amounts due as well as credits earned.

You may view your current billing statement by logging into the Group Dashboard at <u>kclgroupbenefits.com</u>.

We appreciate your attention to these details and ask that if you have any questions, you contact your Group Client Services Representative, whose name and contact information appears on your monthly billing statement.



GROUP BENEFITS

Kansas City Life Insurance Company 3520 Broadway, Kansas City, MO 64111 877-266-6767, ext. 8302 groupbenefits@kclife.com www.kclgroupbenefits.com